Event Organizer Guidelines

2019/2020 Season

The World Snowboarding platform encompasses all quality snowboarding events worldwide. Each event is expected to commit to minimum standards in the areas of: competition infrastructure, event organization, administration, safety, rider hospitality, and prize money.

THE FOUR EVENT LEVELS ON THE TOUR

Each event level holds a distinct set of inherent characteristics that promote the progressive development of riders from Rookie to Elite while ensuring an adequate representation of the sport at each level. The event levels are a guide to organizers, riders, brands and the media. They are in place to provide transparency for the world to best understand the sport of freestyle snowboarding.

ELITE LEVEL: THE PINNACLE EVENTS OF SNOWBOARDING

Elite level events are premium world-class level sport events, addressing a global mainstream audience and mass media. Elite level events showcase the sport of snowboarding, representing the highest level of sports performance, event organization, TV production, communication and marketing.

INTERNATIONAL LEVEL: PROGRESSIVE HIGH PERFORMANCE SPORT

International level blends the best of the sport’s technical progression in a creative yet professional environment for a core audience and national mainstream media. Creative and progressive concepts are welcome that convey snowboarding’s core values such as fun, sportsmanship, progression and creativity. International level is often where the world’s best riders first get to compete with the next big names on the rise.

NATIONAL LEVEL: PROVING GROUND FOR NATIONAL CHAMPIONS

National level allows riders to develop their skills, enabling progression through a competitive and stimulating environment whilst addressing a national audience. National level is the stepping-stone to the international competition stage and often the first opportunity for young and upcoming riders to compete against an international field.

REGIONAL LEVEL: LAUNCH PAD FOR EMERGING RIDERS

Regional level is the entry point to the world of competitive freestyle snowboarding for kids and youngsters. Local amateur events with local impact target a local audience often organized by clubs, shops, brands and motivated individuals. Regional level events are the incubators for the stars of tomorrow.
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1. **COSTS & TERMS**

1.1. **Event Membership Fee - WSF**
Annual (2019) WSF direct event membership fee: EUR 225.- including voting rights & representation on board of directors as per the WSF statutes (for events that are not affiliated with their NSA and for events that wish to become a direct member of WSF).

The membership fee will be invoiced by the WSF organization.

**Payment Terms**
The Service fee has to be paid within thirty (30) business days after receipt of the invoice. If the member fails to meet the foregoing deadline, a surcharge of 3% of the total fees applies.

1.2. **Prize Money Minimums**

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<table>
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<tbody>
<tr>
<td>Men per discipline</td>
<td>10,000 (USD)</td>
</tr>
<tr>
<td>Women per discipline</td>
<td>10,000 (USD)</td>
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</tbody>
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2. COURSE & INFRASTRUCTURE

2.1. Setup
- The competition infrastructure has to be designed and build professionally. Creative and non-standard courses are welcome as long as the quality of riding is not impacted negatively.
- The course has to enable riders to perform tricks at the top level of snowboarding.
- The dimensions must live up to the expected level of riding for the level of event intended.
- Course must be perfectly shaped and maintained from first training to finals to ensure safety and optimum training conditions for riders.
- Course sketch must be provided to WS upon request.

2.2. Medical care & safety
- On-Site Medical Care: Certified & trained First Aid Team must be on-site/course at all times during training and competition. Any persons handling an injured rider must hold current First Aid certification.
- Off-Site Medical Care: Hospitals, care facilities and staff have to comply with international standards/ be internationally recognized. Hospitals have to be in close proximity to ensure minimum transportation time in case of injuries or helicopters must be there on call.
- Designated Areas: Specific areas for spectators, media, photographers, riders, guests etc must be assigned, clearly marked, fenced and guarded to ensure course safety.

2.3. Athlete care
Dedicated athlete care is expected on the international level to ensure top level rider performance, which implies:
- A dedicated rider contact person(s) and all information needed, dedicated to riders at accreditation
- A dedicated rider area on site, providing sanitary facilities, water and snacks
- A certified physiotherapist and therapy area at the venue is strongly recommended
- Accommodation adequate to 3 Star hotel has to be available for riders
3. COMPETITION GUIDELINES

3.1. Event Format
- Event shall consist of at least two competition rounds (usually Qualification and Finals)
- The first round determines the best athletes of the event that qualify for the consecutive round.
- Starting order for the first round shall be reversed order of the WSPL ranking as of Monday or Thursday (whichever is closer) before the event
- A minimum of 2 runs per athlete per round is required

3.2. Field Sizes
- Event shall have a minimum of 16 starting places in the competition. Events are strongly encouraged to extend starting places to enable most riders as possible to compete and receive WSPL ranking points.
- OPEN events are strongly encouraged as they build the sport and the talent pool. Invitational events and strict quota criteria restrict the sport’s growth and depth of field for strong competition. Snowboarding was built on Open events.

3.3. Entry
- WS provides an online event registration system which is connected with the central WS database system. It is recommended that the registration system is used by all events. It is a simple third party system, which can deal with money handling, data and information gathering and direct athlete notification for confirmations and waitlists. It automatically seeds athletes based on their WSPL ranking and simplifies results delivery as all information is accurate.
- Priority access must be provided in the order of the registered rider's position on the WSPL as per the registration cut-off date.
  Event organizers can export the WSPLs from the worldsnowboarding.org website on: http://www.worldsnowboarding.org/points-lists/. The WS registration system automatically selects the riders based on this rule.

3.4. Seeding
- The most current WSPL in the respective discipline has to be used for seeding riders in the first round of the competition.
4. ADMINISTRATION & INFORMATION

4.1. Scoring and Result Tabulation

<table>
<thead>
<tr>
<th>Use of electronic live scoring system to support judges decision making process, tabulation of scores and calculation of standings in real time</th>
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</thead>
<tbody>
<tr>
<td>The use of the SLS Judging System for Slopestyle and Halfpipe is recommended</td>
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<tr>
<td>On-Site Information System: Electronic Scoreboard/noticeboard, athlete info system, PA announcements</td>
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<tr>
<td>Full event results in standard WS format must be provided no later than max. 2hrs after end of Final for processing and uploading to WS Results Service System</td>
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4.2. Judging

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<tr>
<th>Head Judge must be WSF/FIS trained and certified and appointed by WSF/FIS Judge Director.</th>
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<tr>
<td>WSF/FIS Judge Director will work with WSF Judge Coordinator and events, to establish a qualified judge panel. The panel at international level events has to be composed of judges with international certification, representing different nationalities.</td>
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<tr>
<td>Remuneration - Judging Panel Travel and Pay Rates: strongly suggested to follow WSF Judge Protocol</td>
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5. **ORGANIZATION & VENUE**

An International level event is considered a prestigious WS event with public attention. Therefore the venue needs to provide an adequate infrastructure and optical appeal. Dedicated areas and concepts are expected for:

- Riders (rider area, rider liaison, shuttle, catering, sanitary facilities, medics)
- Media (press room, WIFI & press serve on-site desirable)
- Basic Arena Design (branding concept, choice of location)
6. COMMUNICATION & MARKETING
An International level event is expected to serve a transnational to continental market, addressing a core audience and core media institutions as well as general media in the host region. TV/online coverage and distribution on national/transnational level is desirable. Therefore, the following is expected:

- A dedicated PR and Communications person
- Use of the full range of classic and social media communication tools and channels
- A quality live production for a digital audience
## 7. WS PROMOTION

### WS PRESENCE ON EVENT WEBSITE

<table>
<thead>
<tr>
<th>WS Logo &amp; Link to World Snowboarding website on event website (1st level of website)</th>
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<tbody>
<tr>
<td>Link to World Snowboarding About Section/ Page</td>
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### WS PRESENCE EVENT ON-SITE

WS Logo referenced below does not include any partner logos

**Make best efforts to include:**

| WS Logo on starting gate/ starting area |
| WS Logo/ Banner on prize giving wall/ interview area (produced by event) |
| WS Logo/ Banner in Press Conference area |
| WS Logo on event passes & merchandising |
| WS Logo on big screen/ score board |
| WS Logo on all print collateral (poster, program, flyers, etc.) |
| WS Logo on contest bibs (preferred position: right or left shoulder front, Logo visible on TV/video) |
| WS Logo/Banner placement visible to TV/ spectators. Branding produced by event (minimum of 4 displays for International level) |
| Live announcements: 5 World Snowboarding references in PA/ Live announcement per contest day |
| Live announcements: Announcers to discuss current Ranking situation as appropriate |

### EVENT COMMUNICATION/PR

**Make best efforts to include:**

| WS Logo and WST boiler included in all Event Press Releases |
| World Snowboarding explanation in all Rider Info packs (as provided by WS) |
| WS Press Kit available for download in press section on website |
### Benefits

8. **MEMBER & SERVICE FEE: BENEFITS**

Your member & service fee supports the athletes, events and the sport, altogether through our shared platform – the World Snowboarding website and the WSF organization.

#### ANNUAL MEMBERSHIP FEE BENEFITS

- Official member of World Snowboard Federation (WSF)
- Voting rights at the General Assembly as per the WSF statutes
- Right to use the World Snowboarding Logo

#### WORLD SNOWBOARDING EVENT SCHEDULE & WSPL(s)

- Official event on World Snowboarding Event Schedule with link to event profile page
- Verification and upload of event results for the World Snowboarding Points Lists (WSPLs).
- Calculation and assignment of WSPL ranking points for every rider that participated.
- Inclusion of event results for the respective WSPL(s), WSPL updates two times a week (Monday & Thursday)

#### EVENT PROFILE ON WORLDSNOWBOARDING.ORG

- Integration of event logo, basic information, event description, link to event’s website
- Display of event’s final results on event profile page
- Link to event’s online registration system for riders (if applicable)

#### COMMUNICATION SERVICES ON WST DIGITAL CHANNELS

- Publication of event news in “WS News” section
- Pre-/Post Event announcement in WS Newsletter (at WS’s discretion)
- Event coverage in WS social media channels (at WS’s discretion)

#### INFORMATION & PRODUCTION SERVICES

- Athlete Profiles, Stats and Ranking Predictions for live webcast, TV and live commentators

#### RIDER RELATIONS

- WS Rider Database: distribution of event information via WS Riders Service to all registered World Snowboarding Riders